

Shearn's SDMC  
March 10, 2015

- Minutes
- Attendance (Cruz & Buck)
  - Review data
- Lice
  - Teachers have unique headphones for students
  - Rid Spray for the carpet- all teacher have
  - Whole grade level is checked by the nurse- when the nurse gets a notification
  - Three weeks ago, everyone in the school as checked
  - Parents are notified when there is an out break
  - Use the Lice Management Sheet to ensure
- Academics
  - Lesson Planning- Alignment of planning, data, objective and daily schedule (Buck)
  - iStation (Buck)
  - Adair- Literacy
  - Hall- Literacy
  - Seaton- Literacy
  - Keafer- Science
  - Cruz-Math
  - Dual Language (Garson)
- Title 1- Parental Involvement (Cruz)
- Safety (Cruz)
  - Dismissal
  - Cafeteria
- Testing
  - TELPAS
  - STAAR
- Finance (Buck)
  - Activity Funds
- Facility Concerns (Buck)
  - Concerns
- Lighthouse Team (Adair, Hall & Garson)
  - Adair, Hall and Garson
  - Symposium
- Staffing-
  - 3<sup>rd</sup> Grade Reading
  - Dual Language First Grade
  - Recommended Resource and Counselor
- ASPIRE Awards
  - Linkage to be coming up. Be sure that all Student Performance Measures are updated
- Professional Development
- Tutorials
  - Afterschool tutorials in full swing
- Support and Volunteers
  - Mission Southwest
  - Willow Meadows
  - Houston Chinese Church
  - Head Start
  - Parents
    - Ms. Wilson- Superintendent Board
    - Mr. Maclain- PTA President
- HB5 form and Shearn Budget to be completed- next meeting
- Other business

Shearn SDMC Minutes  
March 10, 2015

**Members Present**

Bill Buck- Principal  
Sandra Adair- Assistant Principal  
Emeterio Cruz- Teacher Specialist  
Lisa Robinson- School Librarian  
Kathleen Garson- Classroom Teacher  
Tracey Hall- Classroom Teacher  
Mark Maclaine- PTA President  
Tasha Nelson- Superintendent Board  
Bob Chenoweth- Mission Southwest  
Oscar Cerna- Head Start Representative

**Members Absent:**

Natasha Seaton- Classroom Teacher  
Katherine Keafer-Classroom Teacher

Notes taken by: Kathleen Garson  
Meeting started at 3:45 and adjourned at 5:40

**Attendance**

The attendance is not good. We had 44 students out yesterday. Today we had 21 students absent. We really need to be focusing on the attendance. We are doing free dress for classes that have 100 percent attendance. Next year we will allow 3 absences by parent note and 3 absences with doctor's note. We need to put the responsibility back on the parents in the event there are more absences, the parent will need to meet with Mr. Buck to make them excused. Both types of absences are very important. Mr. Buck says the research says that Prekindergarten and Kindergarten students that are missing school end up dropping out later in life. If students have excessive unexcused absences we can take parents to court, not for excused. Mr. Buck said that we have to keep pushing and make sure that we are using Officer Scott. Here it is about learning and academics.

**Lice**

We have unique headphones that are in plastic bags so that headphones are not touching each other. Teachers have RID to spray on the carpets. We have sent letters home to parents and instructions on how to get rid of lice. Whole grade levels are checked. If someone comes with it Ms. Walker checks the students. Mr. Maclaine requested that the lice management sheet be sent out again before spring break so students can undergo treatment over spring break. The sheet for lice management will be sent out again.

**Lesson Planning**

The data and differentiation is going well and teachers are getting better on the lesson plans. In countries that are high in test scores the teachers spend half of the day planning and half of the day instructing. We have to make sure that we are doing the planning piece. The more you plan, the more confident you are in your lessons.

### **IStation**

The IStation tier party will be after Spring Break. We will be using the Wii and students will do dancing. Mr. Buck suggested getting some popsicles. Students that are not in tier 1 they are not reading on grade level. Our goal is to have all students in tier 1.

### **Literacy**

The upper grade teachers have planned targeted instruction and teachers in the lower grades are working on pulling small groups based on instructional reading levels. We take our reading STAAR for fifth grade in 8 days. We want all kids to be successful so that they do not have to come to summer school.

### **Math**

Mr. Cruz said that a big problem we have is problem solving between 1-5<sup>th</sup> grade. We have to find a way to be able to incorporate K-2 in critical thinking in problem solving. Mr. Cruz explained that problem solving strategies are about the different ways that students can take information and apply it or guess and check a problem.

### **Dual Language**

Teachers and classes are done with the filming. Students are making great progress. Mr. Buck said it is really neat to see and loves to go in and see the students speaking in Spanish or in English. Mr. Buck is going to open a position for a dual language coordinator for next year. This will be a part time position. We brought up hiring a Spanish teacher for the ancillary time and right now all ancillary classes are taught in English. To make sure that it is a true 50/50 program we could hire an ancillary teacher that would speak Spanish in the classroom. We discussed having Ms. Rodriguez teach Science in Spanish, but Mr. Buck's concern is that science is taught in English in the classroom.

### **Title 1- Parental Involvement**

There is another parent meeting on April 2<sup>nd</sup>. If anyone would like to present then let Mr. Cruz know. Last meeting we had 26 parents that came to hear how the TELPAS test will influence their child. We try to have one PAC meeting every month. Ms. Hall brought up getting signs to promote parent meetings. The meetings are held at 8:15 or 1:30. Mr. Cerna brought up making stickers to put on the students to remind their parents about parent meetings. Mr. Cerna said that he uses Avery labels and prints them, but we could also get a roll of stickers printed. We said that the only concern would be if we changed the time of the meeting from 8:15 to 1:30 for a different month so that we are differentiating when we have our parent meetings. We said that we could print the stickers advertising the parent meeting without a time and have signs posted about when the meeting will be.

## **Safety**

Mr. Maclaine said that there are people that are walking their children across the street instead of coming in the car line. Mr. Buck said to call 311 and we said that this is a safety issue and that he continues to request patrols from Houston ISD Police Department and Houston Police Department.

## **Testing**

We have the TELPAS the week after spring break for 2-5 grade. TELPAS measures English language proficiency. Our LEP students are the ones who are taking this assessment. Every teacher has to take this training and have to be able to rate students. We also have Kindergarten and First grade practice their writing for writing samples. 2-5 grade students have to do 5 writing samples.

STAAR 4<sup>th</sup> grade writing is the 30<sup>th</sup> and the 31<sup>st</sup> of March and 5<sup>th</sup> grade reading is on the 31<sup>st</sup>. Writing is going to be part of the school's rating this year. Math will not be a promotional standard because of the new TEKs. There are no visitors during the STAAR testing days as in parents or volunteers during the STAAR.

## **PTA**

We discussed having a movie night for students and parents or other social events for parents so that they can meet each other. They said that they will discuss possible parent gatherings at the PTA meeting taking place on Thursday at 6:00PM.

## **Activity Funds**

Kindergarten fund depleted because they had a field trip. Budget

## **Facility Concerns**

There were people from the district that came to audit the T-buildings so be on the lookout for that.

## **Lighthouse Team**

Teachers are ready to present at the next faculty meeting about the symposium and what they saw.

## **Staffing**

We are looking for a 3<sup>rd</sup> grade reading teacher and a first grade dual language teacher. There was a recommended resource counselor for next year so hopefully the paperwork will come through.

## **Tutorials**

Teachers that are doing after school tutorials please make sure that you check off how many students are eating the snacks. These snacks will not be provided if we are not keeping proper track of how many students are eating.

## **Mission Southwest**

The pre work day meeting has been changed to Tuesday, March 31<sup>st</sup>, but this meeting cannot take place on this day because of the STAAR test. Mr. Chenoweth will get back with the group to reschedule.

Mrs. Robinson said that there is a volunteer that is from the YMCA Old Adult group and he and his group would like to volunteer at Shearn.

### **Head Start**

Next Head Start Parent meeting is the 24<sup>th</sup> of March. The second round of parent teacher conferences are starting in the near future. We are supposed to have 36 students in Head Start and we have 35 currently.

### **Other Business**

Mr. Buck said that there is a YMCA Summer Program for three different schools. One day they are on field trips and other days they are working and doing exploration and learning activities at the school. Linda Requeno will be running the program.